

## Internal Memo

To:	All teachers
From:	MTQ Management
Re:	<i>Eid ul Adha Activities</i>
Date:	Mon 31 <sup>st</sup> October 2011

Assalamualyikum,

Please note the following regarding the Eid ul Adha activities:

### 1. Important Dates:

*Eid activities will be on Thurs 3<sup>d</sup> and Fri 4<sup>th</sup> Nov. Hence, the last day for formal Sabaq for all classes will be Wed 2<sup>nd</sup> Nov and Sabaq for over the holiday period must be given on Wed. Please be realistic when setting homework and set a manageable amount (as there is really only one day of no Madrasa plus the weekend). It is a good opportunity to set a Dua / Surah to memorise.*

Please encourage pupils to bring in their own colouring etc equipment for Thurs and Fri. *Pupils will not need their Madrasa bag, Kitabs etc on Thurs & Fri.*

Hifz classes will continue as normal on Thursday and will carry out Eid activities on Friday *for the last hour only.*

### 2. Eid Activities:

A detailed breakdown is given below showing what each class will be doing. Please refer to this. There will be lesson change for teachers as usual.

	Day 1 – Thurs 3 <sup>rd</sup> Nov	Day 2 – Fri 4 <sup>th</sup> Nov
<b>Reception to Level 3</b>	Start colouring sheet on Hajj – 40 minutes. Start Eid basket, work on the design – 45 minutes Allocate 5 minutes for collective Mashq of Takbeer e Tashreeq.	Complete colouring sheet on Hajj – 40 minutes. Eid basket to be completed, complete design and assemble – 45 minutes Allocate 5 minutes for collective Mashq of Takbeer e Tashreeq.
<b>Level 4 to Level 6</b>	Pages 1 and 2 of newsletter, colouring and writing activity – 40 minutes. Allocate 5 minutes for collective Mashq of Takbeer e Tashreeq. Start colouring the Eid card – 45 minutes	Pages 1 and 2 of newsletter, colouring and writing activity – 40 minutes. Allocate 5 minutes for collective Mashq of Takbeer e Tashreeq. Complete Eid card– 45 minutes
<b>Level 8</b>	Pages 1 to 4 of newsletter, writing activity – 40 minutes. <b>Must be teacher led.</b> Special emphases on Udhiyah, as these pupils have never covered this topic. Allocate 5 minutes for collective Mashq of Takbeer e Tashreeq. Start colouring the Eid card – 45 minutes	Pages 5 to 8 of newsletter, writing activity – 40 minutes. <b>Must be teacher led.</b> Allocate 5 minutes for collective Mashq of Takbeer e Tashreeq. Complete Eid card– 45 minutes
<b>Hifz Classes</b>	N/A	Complete 4 page newsletter – 30 minutes Complete colouring Eid card – 30 minutes

### 3. Eid Competitions:

For all classes, there will be 2 competitions all based on the work that will be carried out in the class.

1. The colouring sheet / newsletters (containing colouring etc). The class teacher(s) will choose the best 2 from their class and forward their names to the office on Fri. The winners will then receive a prize.  
*To win this competition, pupils must have completed all the tasks in the newsletter correctly and neatly.*
2. The Eid basket / Eid card. The class teacher(s) will choose the best 2 from their class and forward their names to the office on Fri. The winners will then receive a prize.  
*To win this competition, the Eid basket / Eid card must be completed neatly.*

Please motivate your class to try and win the competition!

### 4. Takbeer e Tashreeq:

This is one of the key parts of Eid ul Adha. Therefore, teachers are urged to do collective Mashq of this with their classes and explain when this has to be recited. ***The first lesson teacher will be responsible for this.***

Please emphasise to the pupils: It is Wajib to read this Dua after every Fardh Salaah from after Fajr Salaah on the 9<sup>th</sup> day of Dhul Hijjah (Day of Arafat) to the 13<sup>th</sup> day of Dhul Hijjah (up to and including Asr Salaah); A total of 23 Salaah (24 including Eid Salaah).

*M.T.Q.* - Management

### Reminders:

Make the Eid activities fun.

Interact with the pupils and create a joyous atmosphere!

Avoid leaving pupils "to get on with it". Activities must be teacher led.

Please note that all Eid activity items must be taken home on Friday.

With inevitable build up of clutter etc due to the activities, please clear shelves etc on Fri before leaving.