

Level 4 – Kitabs & Duas

1. Books to be covered:

		Name of Book	Subject
Level 4	1	Tasheel ul Aqaid - No. 2	Aqaaid
	2	Tasheel ul Akhlaaq Wal Aadaab – No. 2	Tahdheeb
	3	Tasheel ul Fiqh No. 3	Fiqh
	4	Our Prophet - Life in Makkah (IQRA) Workbook and Textbook	Seerah
	5	We are Muslims – Grade Two (IQRA) Workbook and Textbook.	Misc.
	6	My Surah & Dua Booklet (ACORN)	-

Notes on the above books:

1. Refer to the L.T.P. for the teaching order of books.
2. Teachers need to assess the reading ability of the class and then teach accordingly.
3. As soon as you finish the first book, a revision timetable needs to be in place (ask for a sample). When you finish another book, this revision timetable needs to be updated (and so on). All pupils must have a copy of the revision timetable and a copy to be displayed in the classroom as well.
4. All handouts, summary sheets, tests etc MUST be in a child-friendly format. This includes using appropriate fonts, words, spacing etc. If in doubt, ask the head to check your handout / summary etc before giving it out.
5. Children must not be made to “memorise” large chunks of text. We want pupils to understand concepts etc, and be able to explain confidently in their own words.
6. Use the revision questions and / or any workbooks in parallel to the relevant lesson being covered. Do not wait for the book to be completed before attempting the workbook or covering the revision questions. The workbook and revision questions must run simultaneously with the text book.

2. Salaah:

1. One of the key objectives of Level 4 is to build upon the aspects of Salaah that were covered in Levels 2 & 3. Hence, as revision, the class must first revise how to perform the Fardh Rakaats of all five prayers *individually*.
2. **The target for Level 4** is to learn how to perform the Fardh Rakaats of all five prayers behind the Imam, including the differing roles of the Imam and congregation.
Children must clearly understand when to recite and when to remain silent behind the Imam.
Girls also need to understand the importance of learning this, as it is required when performing behind the Imam on occasions such as Hajj and Umrah.

3. Duas & Kalimahs:

First revise the items from Levels 1, 2 and 3. Then the following:

1. Dua after Adhaan
2. Dua e Qunoot
3. When entering the House
4. When Leaving the House
5. Entering the Masjid.
6. Leaving the Masjid.
7. Breaking fast
8. Looking in the mirror.

Notes on Duas:

1. Duas need to be taught with full clarity. *All children must pronounce each Dua clearly, loudly and slowly without any word (and Harakah) or pronunciation errors.*
2. Duas must be revised on a daily basis. Even if a new Dua is not being covered, there must be revision of Duas taking place on a daily basis. (Make a Dua Revision Timetable (D.R.T). Ask for a sample to be emailed to you).
3. "Collective Mashq" of new Duas is mandatory. This will not only help the pupils memorise the new Dua, but will also ensure the pupils pick up the correct pronunciation.
4. Always teach Duas assuming there is no prior knowledge, even though some Duas may have been covered in the previous years.
5. Refer to the LTP to help you plan to space out the Duas to be covered throughout the year.